



SANDHURST
— PRIMARY SCHOOL —

PARENTS AND FRIENDS
OF
SANDHURST PRIMARY SCHOOL
Registered Charity No. 281476

Sandhurst Primary School
Rye Road
Sandhurst
Cranbrook
Kent
TN18 5JE

Minutes : P and F AGM Wednesday 26th September 2018

Present: Eve Hallett, Nicky Pooley, Sophie Willard, Monique Dines, Laura Mayell, Stacey Hempstead, Victoria Brinsley, Tanya Ling, Mrs Norman.

Apologies: Simon Powell, Angie Schooley, Lizzie Allen, Amber Stiles.

- 1) The AGM started with a vote for new members. There were none forward. The Chair proceeded to the vote for the current committee to continue in their positions. All the committee members were voted back in. The committee for the academic year 2018 –2019 thus continues as: Eve Hallett-Chair, Nicky Pooley- Vice-Chair, Sophie Willard- Treasurer, Monique Dines- Secretary.
- 2) EH started by welcoming and thanking those who attended the AGM. She outlined what a great year we'd all had raising lots of money that we've been able to put back into the school. Our fundraising target for this year is outdoor play equipment for KS1.

EH went on to thank all the parents who have helped with all our events. We cannot run the events without help from you! EH then stated that this is her last year of being Chair. The P and F will need a new Chair in September 2019. With that in mind EH would love to have a prospective Chair shadow her for this year. If you think you'd like to become involved, please come and talk to any of the committee.

There was a discussion about how to get new members involved, given that the entire committee wish to stand down at the end of this academic year. Mrs Norman will aim to include the P and F alongside other events to try and raise awareness of the vital funds that they raise.

- 3) Treasurers report. SW has completed the Charities Commission annual return. The P and F finished the year with a balance of £7000. There were donations made to the school totalling £5685 last academic year.
Mrs Norman commented on how beautiful the grounds are now, thanks in part to the P and F.
Good income came from the discos, Fireworks, Christmas Fayre, the Quiz, and the summer Fayre to name but a few.
If anyone would like to sponsor the fireworks or can think of a local company looking for Sponsorship opportunities, please speak to the committee.

- 4) Big Bang 4th November. Volunteers are needed for everything from serving teas and food to marshalling the event. Darren Hallett and Simon Pooley will be setting off the fireworks. Some staff will also be volunteering.

Refreshments served will be tea, coffee, hot chocolate, cakes, crisps and hotdogs.

Glow products will be for sale.

Community police have been contacted and made aware that the event is occurring.

Additional insurance premium will be purchased prior to the Big Bang.

The ice cream man is coming.

Tickets are available in advance either cash or School money. £5 per adult, £1 per child. You can also purchase tickets on the night.

- 5) Trick or Treat Tombola 31st October

This will be after school. 5 tickets for £1. Come and have a go and see if you win a Trick or a Treat!

- 6) Fancy Dress Disco. 16th November. This will run on a similar format to last year, so infants first, followed by juniors. Volunteers are needed to help at this event.

- 7) Christmas Fayre 30th November

This event will be after school in the hall.

Father Christmas and the Elves have confirmed. There will be advanced sales of tickets to the Grotto.

There will be outside stalls for Christmas shopping.

There will be refreshments for sale.

The raffle already has some great prizes with more to be confirmed.

Volunteers are needed for this event!

- 8) Christmas Shopping 7th December

This great event will happen during the school day and is an opportunity for your children to buy their loved ones (even their dog/cat!) a present. Volunteers are needed to help with wrapping.

- 9) Mrs Norman has researched the GDPR policy on school Face Book pages and as a result it has been decided that the P and F pages will now be taken down as it is difficult to be compliant.

However, you can subscribe to the website which will enable you to receive regular updates.

- 10) Mrs Norman was pleased to report that some new playground equipment has been purchased.

- 11) Date of the next meeting.

The date of the next meeting is TBC.

- 12) Any other business : Quiz 2nd February 2019

London Beach Sunday lunch 19th May 2019

Summer Fayre 29th June 2019